

HUNTWOOD INDUSTRIES

Today's Date : _____

Employment Application

Thank you for your interest in working for Huntwood. Our goal is to hire people who desire to grow with us and help make Huntwood a success story in the industry.

Huntwood is an Equal Opportunity, drug free employer. Please **DO NOT** complete this application process if you will not be able to successfully pass a drug screen, we are committed to providing the safest work environment possible. Please be aware, we may conduct background checks, and other lawful tests to determine fitness for employment.

APPLICANT INFORMATION

Last Name _____ First Name _____ M.I. _____

Street Address _____ Apt/Unit # _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Date Available _____ Desired Wage/Salary _____

Position Applied For _____

PLEASE ANSWER THE FOLLOWING QUESTIONS

How did you hear about Huntwood? Radio Walk-In Internet Posting Facebook Other _____

Employee, If so, who _____

Do you meet the minimum age requirement of 18 years old? Yes No

Can you provide the required documents that authorize you to work in the US? Yes No

EDUCATION

High School _____ Years _____

City/State _____ Did you graduate/G.E.D.? Yes No

Other _____ Years _____

City/State _____ Did you graduate/G.E.D.? Yes No

PREVIOUS EMPLOYMENT

From _____ To _____ Reason for Leaving? _____
Company _____ Phone _(_____) _____
City/State _____ Supervisor _____
Job Title _____ Starting Wage _____ Ending Wage _____
Responsibilities _____

May we contact your this employer? Yes No

From _____ To _____ Reason for Leaving? _____
Company _____ Phone _(_____) _____
City/State _____ Supervisor _____
Job Title _____ Starting Wage _____ Ending Wage _____
Responsibilities _____

May we contact your this employer? Yes No

DISCLAIMER AND SIGNATURE

Please read and sign only if you agree to the terms stated:

I hereby affirm the following information provided in this application, and on any accompanying forms, letters, and/or resumes, is true and complete.

I also agree and understand that any false information or significant omissions may disqualify me from consideration for employment or may result in my immediate dismissal.

I authorize Huntwood Industries to investigate my background thoroughly, including a full credit report, when necessary, and agree to assist in such investigations.

I release and hold harmless, and promise not to claim damages from any of my prior employers listed above for providing information.

I agree to submit to any drug or alcohol test that will be required by Huntwood Industries for hiring or continued employment. I understand that the test is generally completed within 24 hours of an offer of employment. I understand that refusal to take such tests will result in a denial of employment and, if testes after being hired, may result in my termination. I also authorize the administering company or physician to release the test results to Huntwood Industries.

I Understand that any offer of employment may be conditional upon an investigation into my criminal convictions on record with law enforcement authorities.

I understand that , if hire, my employment is not for any specific period or duration and is terminable *AT WILL* by Huntwood Industries or myself at any time with or without cause or notice. I understand that this application is not a contract for employment.

I agree to, if hired, present personal photo identification and proof of my US citizenship or documentation of my authorization to work in the US promptly upon any offer of employment. I understand that I will not begin employment until such documentation is presented and that failure to do so may result in a withdrawal of any offer.

I understand that employment may be contingent upon a post-offer physical exam by a doctor. If such an exam is deemed necessary by Huntwood Industries, I authorize the examining doctor, clinic, or organization to release to Huntwood Industries any information requested to assess my ability to perform essential work functions or to assess potential risk of injury to myself or others.

Signature _____ Date _____